

Appendix D

Details on those recommendations outstanding Status – all Amber (Ongoing with deadline missed)

Corporate Services

Contract Management

Recommendation R1: The suite of documents that constitute the Procurement rules and guidance should be fully reviewed, updated and reissued to incorporate the detailed findings of this report.
Rationale for Recommendation: The existing guidance relating to procurement and contract management needs to be updated and clarified, and reissued for the use by relevant officers in order to promote better management of contracts across the Council.
Target Dates: End September 2012 (revised) End November 2012 (revised) End February 2013 (revised) End July 2013
Current Position and Explanation for Slippage: Many of the guidance documents have been updated to reflect the audit findings, however the publication of these documents has been delayed due to the current processes around the restructure of the Procurement Team. The publication of the revised guidance documents is now on hold pending the commencement of the new Chief Procurement Officer and the review of contract management by V4 in April 2013. (See also Risk Update report – linked to Strategic risk STR0007, and operational risks RES020006, and RES020005).

Social Care, Health & Housing

Housing Rents

Recommendation R2: Regular reconciliations of the Housing Rents system to SAP should be completed by Finance staff.
Rationale for Recommendation: There is a risk that SAP as a central financial record maybe inaccurate, and the use of SAP for budget monitoring purposes may be compromised.
Target Dates: 30 th April 2012 (revised) 31 st August 2012 (revised) 30 th September 2012 (revised) 31 st January 2013 30 th June 2013

Current Position and Explanation for Slippage:

The first reconciliation to the 2012/13 financial year was completed on 15/03/2013. The two systems were reconciled up to the end of February 2013, but the reconciliation has yet to be completed regularly on a quarterly basis.